Recognition of Prior Learning

(Certified) Application Form

Please complete this form if you wish to apply to gain credits for prior certificated learning. This includes professional development awards, employment based awards and credits or qualifications awarded by a non-UK higher education degree awarding body.

Once completed, please email the form together with any relevant certificates, transcripts, syllabuses and module descriptors to [Admissions@lloydmaritime.com](mailto:Admissions@lloydmaritime.com)

| Section 1 | Personal Details |
| --- | --- |
| First name |  |
| Last Name |  |
| Country |  |
| Course you have applied for |  |
| Email address |  |
| Telephone number |  |

Section 2A: Recognition of Prior Certified Learning

Please complete the table below with your certificated learning.

| Awarding Body | Qualification Title | Award( Certificate, Diploma, Master) | Studied Unit or Modules Title | Date of Study |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Please add more rows as required

Section 2B: LMI Units Covered by RPL:

| Unit of  Competency Code | Course Title | Level of study(Diploma, Advanced Diploma) |
| --- | --- | --- |
|  |  |  |

Please add more rows as required

Section 2C: LMI Units Not Covered by RPL

| Unit of  Competency Code | Course Title | Level of study(Diploma, Advanced Diploma) |
| --- | --- | --- |
|  |  |  |

Please add more rows as required

*[Instructions for student to stop filling out form at this point and send it to the institute]*

Section 3A: To be completed by the institute

| RPL Decision | If decision is to reject, please give reason and any notes for the applicant in the box below |
| --- | --- |
|  |  |

Section 3B: RPL Credit to be assigned:

| Unit of  Competency code | Course Title | Level of Study(Diploma, Advanced Diploma) | Decision (Approved/Rejected) |
| --- | --- | --- | --- |
|  |  |  |  |

Offer conditions (if applicable):

Alternative course (if applicable):

Notes for applicant:

Please add more rows as required

Section 3C: RPL Approved by

| RPL Adviser | Date | RPL Assessor | Date |
| --- | --- | --- | --- |
|  |  |  |  |

LMI Admissions Centre (LMIAC) RPL Database

By adding a qualification to the LMIAC RPL Database, this will mean that future applications with the same qualifications will have fast tracked RPL application process. All courses added will need to be reviewed every three years to ensure they are still relevant.

If you wish for one or more of these qualifications to be added to the LMIAC RPL database, please give the details of the course/s and the RPL to be given below:

| Course | RPL to be Given |
| --- | --- |
|  |  |

Please add more rows as required

**Once completed, please email the form to** [**Admissions@lloydmaritime.com**](mailto:Admissions@lloydmaritime.com)